



If you are using an Apple computer, tablet or smart phone, you **must** download and complete this form using [Adobe Reader](#).

SUPPORTING DOCUMENTATION FOR PORTFOLIO APPLICATION

Please complete this checklist in full and submit to the Admissions Centre.

It is your responsibility to demonstrate to the selection panel that you meet University entrance standards with the evidence you supply within your Portfolio.

TISC application number _____

PERSONAL DETAILS

Student's family name _____

Student's given name _____

Gender _____

Date of birth _____

Name of School/ Institution (if applicable) _____

WHICH COURSE ARE YOU APPLYING FOR?

You can only apply for courses listed in the [portfolio courses page](#)

Course _____

Major area of study _____

PORTFOLIO SUBMISSION CHECKLIST

You will need to provide evidence to show that you:

- have or are on track to receive a Western Australian Certificate of Education (WACE) or equivalent
- have or are on track to achieve English Language competence
- meet the standard for academic preparedness and aptitude
- have met the prerequisites or their equivalent

School leavers

Complete this section if you have not yet received your WACE, ATAR Course Reports and Western Australian Statement of Student Achievement (where applicable).

Non School leavers

Complete this section with equivalent information to the school leaver.

ACADEMIC ACHIEVEMENT WACE COURSES OR EQUIVALENT

WACE or equivalent subjects studied	Year	Grade	Evidence

ACHIEVEMENT IN VOCATIONAL EDUCATION AND TRAINING OR EQUIVALENT

Qualifications/Competencies	Year	Achieved	Evidence

ACHIEVEMENT OF ENDORSED PROGRAMS OR EQUIVALENT COMMUNITY PARTICIPATION

Title	Year	Achieved	Evidence

SUPPORTING INFORMATION AND DOCUMENTS THAT MUST BE SENT VIA EMAIL TO portfolioentry@curtin.edu.au

All of the information listed below must be provided for your application to be considered complete.

<p>Introductory letter – This should be an explanation of why you want to attend Curtin University, the reasons and motivation behind the course you have chosen, and your future career goals. The letter should reflect your commitment, preparation to study and motivation to be successful.</p>	
<p>Resume – The résumé should outline education and work experience to date. It should include details of paid work and any voluntary positions held.</p>	
<p>Letter(s) of support – The letter should be from a school or other work or professional representative who can provide details of your academic performance, aptitude and likelihood to succeed in the chosen university course.</p>	
<p>Academic records – Could include: secondary schooling, TAFE/Registered Training Organisation (RTO) qualifications, industry training/accreditation, workplace training. School leavers are required to provide their most recent school reports, including their ATAR course report and Western Australian Statement of Student Achievement (WASSA) when they become available.</p>	
<p>Other records – Include other relevant documents related to extracurricular activities such as leadership programs, sports coaching and umpiring accreditation.</p>	