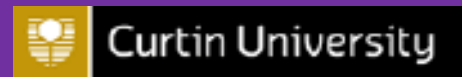


Request for Readmission to Terminated Course



This form is for domestic students that have been terminated from a course and are applying for readmission into the terminated course after the initial appeal period of 20 working days has elapsed.

Students wishing to appeal a recent termination should instead submit a [Request for Review](#) to Curtin's Examinations Office. Further information on how to do so is available online here: <http://students.curtin.edu.au/rights/appeals/academic.cfm>.

If you are using an Apple computer, tablet or smart phone; you **must** download and complete this form using [Adobe Reader](#).

This form and accompanying documentation must be lodged to the Admissions Office via admissions@curtin.edu.au. Current application deadlines can be found [online here](#).

PERSONAL DETAILS

Student ID: _____ Surname: _____ Given Name/s: _____
Date of Birth: _____ Mobile Phone: _____ Work Phone: _____
Personal e-mail address: _____

ADDRESS DETAILS (CONTACT)

Number and Street: _____
Suburb/Town: _____ State: _____ Country: _____ Postcode: _____

COURSE DETAILS (course you are requesting readmission):

Course Code: _____ Course Name: _____
Major Name (if applicable): _____ Stream Name (if applicable): _____

RECOMMENCEMENT DETAILS

When do you intend to study?
Year: _____ Study Period: _____ Campus: _____

PREVIOUS ACTION IN TERMINATED COURSE WHEN PLACED ON CONDITIONAL STATUS

Please provide specific details of the steps you took to improve your academic performance after being placed on conditional status throughout your terminated course. Please detail evidence of the steps taken (e.g. attend workshops, counselling, other studies etc.)

PERSONAL STATEMENT AFTER TERMINATION

Your personal statement must outline: the details of what went wrong with your previous studies, how it affected you and your studies, what action you have now taken, and what plans you have made to improve the situation. Appropriate documentation that supports your statement should be included (e.g. medical certificate, letter of support from Counselling etc.)

1. How your circumstances affected you and your studies?

2. Detail what action you undertook after being placed on terminated status:

3. Detail your future plans / actions to return to good standing:

STUDENT DECLARATION

I have read and understood all guidelines and advice on this application form. I acknowledge where I have provided documentation from an external authority, the University may contact that authority in relation to this matter.

Please note: If as part of this process you receive a new Offer of Admission, you are strongly advised to consult with your Course Coordinator or Student Wellbeing prior to considering deferring this offer.

SIGNED: _____ **DATE:** _____

Please forward this application form and all supporting documentation to the Admissions Office at admissions@curtin.edu.au

Please note, any previously awarded Credit for Recognised Learning (CRL) may need to be reassessed.

The University offers support to students to assist them to improve their academic status. You may wish to take advantage of the services offered by the University Counselling and Disability Service at: http://life.curtin.edu.au/health-and-wellbeing/counselling_services.htm or the Student Transition and Retention Team (START) at: http://life.curtin.edu.au/health-and-wellbeing/student_wellbeing_service.htm.