

PORTFOLIO APPLICATION COVERSHEET

Please complete this supplement using Adobe Reader.

It is your responsibility to demonstrate to the selection panel that you meet University entrance standards with the evidence you supply within your Portfolio.

Personal details:

TISC or Curtin ID	
Full Name	
Date of Birth	
Study Period	

Which course are you applying for?

Please select a course from the drop-down below:

What is your prior education?

Complete the tables below to summarise your prior education. In the 'evidence' column, please tell us which document in your portfolio you are using as evidence of this prior education. For example, if you are studying the Western Australian Certificate of Education (WACE), this would be your school report.

For school leavers, if you have not yet received your WACE, ATAR Course Reports, and Western Australian Statement of Student Achievement, write your most recent grades and include your current school report.

Provide evidence to show that you:

- have or are on track to receive a Western Australian Certificate of Education or equivalent
- have or are on track to achieve English Language competence
- meet the standard for academic preparedness and aptitude
- have met the prerequisites or their equivalent

WACE/TEEcoursesorequivalentsecondaryeducation

WACE or year 12 subjects studied	Year	Grade	Evidence

Vocationaleducationandtraining

Qualification	Year	Did you complete it?	Evidence

Endorsed programs, other credentials and community participation

Title	Year	Did you complete it?	Evidence

Have you included everything you need?

Check the boxes to confirm you have included all relevant information in your portfolio. All of the information listed below must be submitted for your application to be considered complete.

☐ **Portfolio Supplement (this document)**

Please include a portfolio supplement for each portfolio application you submit.

☐ **Introductory letter**

Your introductory letter should address why you want to attend Curtin University, the reasons and motivation behind choosing your course, and your future career goals. The letter should reflect your commitment, preparation to study and motivation to be successful.

☐ **Resume**

Your resume should outline education and work experience to date. It should include details of paid work and any voluntary positions held.

☐ **Letter(s) of Support**

The letter should be from a school or other work or professional representative who can provide details of your academic performance, aptitude and likelihood to succeed in the chosen university course. They may choose to use the Optional Letter of Support Template available in this document.

☐ **Academic records**

This may include secondary schooling, TAFE or Registered Training Organisation (RTO) qualifications (eg, a Certificate II), industry training/accreditation, and workplace training.

If you are currently completing year 12, provide your most recent school reports, including your predicted ATAR (if applicable).

When available, include your Western Australian Statement of Student Achievement (WASSA), Western Australian Certificate of Achievement (WACE) and ATAR course reports.

☐ **Other records**

If you have undertaken extracurricular activities relevant to your chosen area of study, you are encouraged to provide related documents. For example: leadership programs, entered competitions, sports coaching etc.

☐ **Course specific requirements**

Some courses require specific additional requirements in your portfolio such as artworks or media.

If you are applying for Fine Art, Design, Screen Arts, Primary Education or Interior Architecture, please see the following page.

Ready to go?

Ensure your files meet [Curtin's documentation requirements](#). PDF or JPEG files are preferred.

Due to security reasons, we are unable to accept documents provided via links to cloud services such as OneDrive.

Apply for your course:

Semester 1 (current year 12 student)

Submit an online application and your portfolio documents via [TISC](#).

Semester 1 & 2 (non-high school student returning to study)

Apply directly to Curtin by clicking 'Apply Now' on the Curtin course page for your course. You'll upload your portfolio documents to your online application.

Course-specific portfolio requirements:

Some courses require specific additional requirements in your portfolio such as artworks or media. If you are applying for Fine Art, Design, Screen Arts or interior Architecture, please refer to the below.

Fine Art

You must include a visual portfolio of 5-10 images relevant to your major, each with a brief explanation (50 words or less).

Your visual portfolio may include: full colour examples of your finished artwork, examples of your work in progress, and examples of your visual research such as a critical review of precedents/ case studies, or excerpts from your visual diary.

Design courses

- Advertising and Design
- Animation and Game Design
- Digital Experience and Interaction Design
- Fashion Design
- Graphic Design
- Innovation and Fabrication
- Photography

If you are applying for a Design course, provide a visual portfolio of 5-10 images relevant to your major, each with a brief explanation (50 words or less).

This may include: full colour examples of work in progress or finished work that demonstrates aptitude, knowledge and understanding of design principles and processes. Formats can include digital presentation, display boards or prototypes

Interior architecture

Provide a visual portfolio of 5-10 images each with a brief explanation (50 words or less) that demonstrates your interest or understanding in interior architecture.

This may include but is not limited to: freehand sketches, photography, design work, or examples of interiors that interest you.

Primary education

All applicants are required to complete the Qualtrics questionnaire to meet the Non-Academic entry requirement for Initial Teacher Education Courses:

<https://students.curtin.edu.au/essentials/managing-your-course/non-academic-entry-requirement/>

Screen Arts

You must provide 5-10 pages of relevant work that demonstrates an interest in Screen Arts and related disciplines. This should include a short video work of no more than 10 minutes, which you have made or been involved with as a key creative (cinematographer, editor, sound). Please upload your video to YouTube or Vimeo.

Alternatively you may include: a short draft screenplay, a short documentary script, a portfolio of photographs, short stories, poems, graphic novels, drawings, or visualizations of song lyrics.

Your Portfolio must also include a brief explanation (50 words or less) that explains the context of the work and the authorship or role you have undertaken.

Video Link:

Questions?

Contact us at portfolioentry@curtin.edu.au or on 1300 222 888.

Optional letter of support template

You may choose to use this template to provide details about the applicant's academic performance, aptitude and likelihood to succeed in their chosen university course. We also accept letters written on company letterhead.

Name of applicant	
Your Name	
Your relation to applicant	
Your contact number	
Your e-mail adress	

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Signed:

Date:

Please return your letter of support to the applicant for submission with their portfolio application.